## Individual Pay Record Book

Name John C. Chapman

№ 2827529

Organization Co. "B"311th Sp. In.

86th Division.

This book will be carried by the soldier in his personal possession

## SOLDIER'S

INDIVIDUAL PAY RECORD :: :: :: BOOK :: :: :: ::

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P., 13, (

This book will be carried by the soldier in his personal possession

No alterations of any kind will be made in this book. Necessary corrections of erroneous entries will be effected by making a new entry proper?y authenticated.

It is made the duty of all members of the A. E. F. finding an individual pay record book to mail same to the Chief Quartermaster, A. E. F.

Soldiers No. 2,8.2.7.5.2.9 hu b. NAME Grade and Organizatio Gut les B 311 the Occupation farmer Entered service : From N. G. by draft Aug. 5/17 No (Yes or No) Place of rendezvous By draft in National Army, date Man 27-19 Place of reporting transp track Illing By enlistment in Reg. Army, date...... Place of acceptance..... Date of opening pay book December 1-1918 Date of arrival in U.S. from f. s. July 20 - 1919 Date of application for W. R. Ins. June 1-1918 Amount of War Risk Insurance \$ 40.000 Vo Serving in ...... enlistment period. Additional pay for left Territ mil lime to margin service October 2 = 1918 (Order No. source, date Additional pay tor..... (Order No. source, date) Due soldier for clothing July 15/17 \$

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Signature										
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GRADE TO WHICH PROMOTED OR REDUCED	TOTAL PAY MONTHLY	CLASS A	CLASS B	EXPINARY CLASS E	LIBERTY LOAN	HINSURANCE W.R.	INSURANCE "D".	×	TOTAL FIXED DEDUCTION	NET PAY MONTHLY

I certify that the entries on opposite page and in first column hereon are correct and that the soldier's signature was written in my presence.

3 SIGNATUR PAID TO DATE QUARTERMASTER certify that entries in fourth column are correct INCLUDE PAID MAKING PAYMENT Rank & Org Signature, certity that entries in third column are correct Nov 30/1918 U.D. Enzel DEC. 18 sa. Signature, Rank & Org correct I ceruty that entries in second column are correct are hereon column first Rank and Organization in entries 5 Signature certify that the PROMOTED OR REDUCED MONTHL 11 MONTHL FIXED DCDUCTION CLASS W.R. .. D .. LOAN INSURANCE NSURANCE ORDINARY EXPIRES PAY ∢ LIBERTY CLASS B PAY CLASS TOTAL FOTAL. NET **STNEMTS** ATHINOW γΓι

## GENERAL HEADQUARTERS American Expeditionary Forces

General Orders, No. 126

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France, August. 1-1918.

I. (a) An individual pay record book has been adopted which will be supplied to troops now serving with the A. E. F. from the office of the Chief Quartermaster, A. E. F, upon requisition by regimental or other commanders, who will be held responsible for their proper distribution. All unused or spoiled copies remaining after preparation of a book for each sold er present with an organization will be returned to the Chief Quartermaster by courier or registered mail. These books will be opened as of October 1<sup>st</sup> 1918. Immediately upon receipt of this order requisitions for these books will be prepared showing the strength of the organization for which requisition is submitted.

(b) The purpose of this book is to provide for payment to a soldier who is separated from his organization by being on detached service, in hospital, at leave area, or whenever the soldier's service record, pay card, or other requisite data for the preparation of a pay roll is not immediately available for such purpose.

The printed instructions on the pay book will be followed in order that soldiers may promptly receive the pay due them, and **pay rolls** will be made up from data contained in the pay book, under conditions above described.

(c) Pay books will be prepared for soldiers with their organizations by the officer responsible for data on service record, and for casuals by an officer designated for that purpose by the Commander of the Casual Camp to which the soldier is sent to await assignment.

THIS BOOK WILL BE CARRIED BY THE SOLDIER IN HIS PERSONAL POSSESSION.

(d) Soldiers arriving for duty with the A. E. F. will be paid on pay rolls for all unpaid periods to include the month in which they leave the United States, an individual pay record book being opened as of the first day of the succeeding month.

(e) If, for any reason, payment is not made as prescribed in paragraph Ird, the pay book will be made as though the soldier had thus been paid, and remarks covering all prior pay due the soldier and charges due the U. S. will be entered at top of page 4 of the pay book, using entire width of page, the officer entering such remarks authenticating same by affixing his official signature thereto.

(f) Soldiers arriving for duty in the A. E. F. for whom Service Records have not been received, will be furnished a pay book in which such data as is obtainable will be entered; that is, on page I the soldier's number obtained from identification tag; name and organization; grade will be assumed to be that of private serving in first enl stment period; date of opening pay book; if carrying War Risk Insurance, year and date of birth, date of application and amount of policy (this information to be obtained from the soldier), other spaces to be ruled out. On page 2 of the pay book the soldier will be charged with a compulsory allotment of \$15.00, and any other allotments which he may state are chargeable against h's pay. The certificate for signature of officer making initial entries in the pay book will be changed so as to show that entries have been made without access to soldier's service record.

(g) An officer who prepares a pay book as indicated in Par. I-f will immediately advise the Chief Quartermaster, A. E. F. of such fact, giving full information as to all entries and will inform the soldier that a complete settlement will be made as soon as his exact pay status is obtained.

(h) The Chief Quartermaster, A. E. F. will, upon receipt of advice indicated in Par. 1-g, obtain information to enable a proper statement of the soldier's pay account to be made, and will forward same to the soldier's organization commander, who will prepare a new pay book, make entry on page 4 of such remarks as will exhibit the soldier's exact status, marking old pay book "Cancelled" and file same with soldier's Service Record.

2. All charges, or change in grade, affecting the soldier's pay will be immediately entered on his individual pay book by the officer responsible for data on service record below a line drawn under the last entry of payment, if any; otherwise, by entry at top of first page provided for entry of payments, such entries to be authenticated by the official signature of the officer making same. If the grade of the soldier, or any of the fixed deductions chargeable against his pay, be changed, the soldier's new pay status will be shown by entries in the first vacant column on page 2 or 3 and will be authenticated by the official signature of the soldier's commanding officer or officer desig-

